Submission of Master’s Theses That Are in Non-Print Format

The work of graduate students in some RIT departments results in the final product of a Master’s thesis in a multi-media or non-print format, rather than a text. If your thesis falls into this category, you are still required to submit a copy of your work to the RIT Archive, ProQuest and RIT Scholar Works. For an overview of the thesis submission requirements, please read the information posted at http://infoguides.rit.edu/thesis-services.

1. Information to be provided with your thesis:
   - **Title page** with the title, author’s name, type of degree, name of department and college, and date approved (month, day, year.)
   - **Signature page** signed and dated by the Department Chair and/or your Graduate Advisor, and the printed names and signatures of all thesis committee members. The Chair’s and/or Advisor’s name should also be printed out. Please note that your thesis/dissertation will not be accepted without a signed signature page.
   - **Abstract** summarizing the entire thesis and its arguments for readers, approximately 300 words. Please note that your thesis/dissertation will not be accepted without an abstract.
   - **A brief paper** describing the work and any technical equipment requirements that are needed to view it. The paper will ensure that description of your work will exist when/if the technology used to view the original becomes obsolete, the website no longer exists, and/or there is no equipment available to view the work.

2. Hard copy of your thesis, format dependent upon its original medium. Some formats are:
   - DVD
   - Sound recording (CD)
   - CD-ROM or DVD-ROM

3. Bring the thesis copy and documentation to the Thesis/Dissertation Binding staff that will receive and submit your thesis to the RIT Archives.

4. Submit your thesis to ProQuest.
   - You can submit your work to ProQuest yourself. Follow the directions for submission.

5. Once your thesis has been submitted to ProQuest, The Wallace Center will submit your work to RIT Scholar Works for you.

*Updated September 2016*