Did you know?

- 16.1% of Wikipedia editors are female (overall)\(^1\)
- 22.7% U.S. Wikipedia editors are female\(^2\)
- Family, relationships, and gender are mentioned far more in articles about women vs. men\(^3\)

Event Materials can be found at:

http://infoguides.rit.edu/WomenWikiRIT

Code of Conduct

The organizers of this event are dedicated to providing a harassment and discrimination free event experience for everyone, regardless of race, gender, gender identity and expression, sexual orientation, disability, physical appearance, body size, age, religion, or marital status.

Participants in this event are expected to respect others in both the physical and online space. Wikipedia is relied upon as a source of information by people from diverse backgrounds, identities, and life situations throughout the world. Please keep today an inclusive space for all!

Event Photography

RIT Special Events, such as Women on Wikipedia are documented by the RIT community with photography and videotaping for historical, marketing and branding purposes. Your entrance and participation in Women on Wikipedia is your consent for RIT to use your likeness, and the likeness of those under the age of 18 for whom you are a parent or legal guardian, for historical, documentary, marketing, and/or branding purposes. Please enjoy your day.

Sources:


Creating Your Account

While you do not need to create an account to edit Wikipedia, having an account allows you to track your contributions, “watch” articles of interest, and take ownership of your work.
If you prefer not to have an account, your IP address will be automatically recorded for all edits.

Step 1:
Click the “Create account” option at the top right corner of the page.

Step 2:
Choose your username and password.
Think carefully about your username and password:
- Your username will be tied to each edit that you make and is publicly-visible in a page’s edit history
- Your password should be strong and unique for optimum security

Note: You do not need to provide an email address (it will not be publicly displayed), though an email address is helpful for password recovery in the future

Step 3:
Once you have an account, you can take advantage of features such as a user profile, user sandbox, and personal watchlist...and you can track your contributions!

Step 4: Share your username with us
Sharing your Wikipedia username will allow us to track our collective contributions at the event.
Adding Further Readings

Step 1:
See if your entry already has a “Further Reading” or “Bibliography” section with sources about your person or topic.

If yes, scroll down to that section and click “Edit Section” to the right of the section heading. Go to Step 2.

If no, click the “Edit” tab at the top of your entry to add a section.

Then, scroll down and add your new section under the ==References== section of the entry.

Example: ==Further Reading==

Step 2:
Add an * to bullet your entry; Click “Cite” then “Cite Book” to add a new book entry.

Choose a different template for other source types.

Step 3:
Enter as much information about the source as you can. It’s okay to leave fields blank!

Step 4:
Remove the <ref>...</ref> tags around your citation.

Step 5:
Click “Show Preview” to confirm that your entry displays properly...then, write an “Edit Summary” and click “Save Changes” to go live!

Things to Consider:
- Further Reading lists need to be bulleted; Place an asterisk before your source!
- Your list should be alphabetized
- You do not need to have a Wikipedia account to edit an entry, but creating a free account is a great way to track your contributions
- Please edit no more than two entries from the event master list. After you are comfortable with this exercise, try adding an infobox to an entry or find a new entry to edit that interests you!

Sample Source Code:

==Further Reading==

*{{cite book|last1=Layne|first1=Margaret|title=Women in engineering: Pioneers and trailblazers|date=2009|publisher=ASCE Press|location=Reston, Va.|isbn=9780784472354}}
Adding Infoboxes

**Step 1:**
Click the “Edit” tab at the top of your entry to add a section.

**Step 2:**
The infobox should be added to the top of the entry’s content, but below any system message templates such as {{cleanup}}, {{spacing}}, {{missing information}}, {{confusing}}, {{notability}}, and so on.

**Step 3:**
Create the frame for the infobox content:

```markdown
{{Infobox person

| name = Dorothy Schroeder
| birth_place = Champaign, Illinois
}}
```

**Step 4:**
Start adding fields that you would like to include inside the frame using the format highlighted below:

```markdown
{{Infobox person

| name = Dorothy Schroeder
| birth_date = {{Birth date|1827|04|02}}
| birth_place = [[Battenville, New York]]
| death_date = {{Death date and age|1907|2|5|1827|04|02}}
| death_place = [[Rochester, New York]]
| resting_place = [[Mount Hope Cemetery, Rochester]]
| signature = Mary S. Anthony Signature.png
}}
```

Consider adding “wikilinks” to other pages on Wikipedia by enclosing information in square brackets: [[Champaign, Illinois]]

Complete List of Infobox Fields:

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**What is an Infobox?**

An **INFOBOX** provides a summary of information about a person for quick reference.

Infobases can be easily made by collecting the vital information from the entry itself (e.g. name or birthdate).

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**Sample Infobox:**

```markdown
{{Infobox person

| name = Mary S. Anthony
| image = Mary S. Anthony.png
| caption = Portrait of Mary S. Anthony that was used in the ''The Life and Work of Susan B. Anthony''
| birth_name = Mary Stafford Anthony
| birth_date = {{Birth date|1827|04|02}}
| birth_place = [[Battenville, New York]]
| death_date = {{Death date and age|1907|2|5|1827|04|02}}
| death_place = [[Rochester, New York]]
| resting_place = [[Mount Hope Cemetery, Rochester]]
| signature = Mary S. Anthony Signature.png
}}
```

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**Special Formatting for Dates:**

Date fields are formatted slightly differently from basic text fields. Here are the most common formats:

**Birth Date for a Living Person:**

```markdown
| birth_date = {{birth date and age|YYYY|MM|DD}}
```

**Birth Date for a Deceased Person:**

```markdown
| birth_date = {{Birth date|YYYY|MM|DD}}
```

**Death Date:**

```markdown
| death_date = {{Death date and age|YYYY|MM|DD|YYYY|MM|DD}}
```

(Note: Format as death date and then birth date)
**What are Wikipedia categories?**

Users apply categories to Wikipedia articles to summarize the content of the page and to help other people locate similar entries. A category can be the profession of the person depicted in the article, the hometown of that person, the historical period, etc. Articles can have multiple categories and more categories makes articles easier to find by others, so add generously!

**Examples: People from Rochester, NY | American Poets | Pathology | Astrophysics**

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**Step 1:**
Click the “Edit” tab at the top of your entry.

**Step 2:**
Scroll to the bottom of your entry and locate the categories. Note: categories appear only in the source editor (not the visual editor).

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**Sample Source Code:**
```
{{DEFAULTSORT:Thomas, Alma}}
[[Category:1891 births]]
[[Category:1978 deaths]]
[[Category:Abstract expressionist artists]]
[[Category:African-American artists]]
[[Category:American artists]]
[[Category:People from Columbus, Georgia]]
[[Category:Artists from Washington, D.C.]]
[[Category:Artists from Georgia (U.S. state)]]
[[Category:20th-century American women artists]]
```

**Step 3:**
Look through the categories listed on your page and consider what areas are not represented. Read through the content of the article page to pull out information to use for new categories.

Example: Birth place, profession, place of residence

To consider: If an article has a woman-themed category (e.g. 20th-century American women artists), add the gender neutral version of that category (20th-century American artists).

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**Step 4:**
Search existing Wikipedia categories to be sure you link to an existing category name.

Go to the link below and search for words related to the category label you want to add:

**Search Wikipedia Categories:**

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**Step 5:**
Use your search results to identify a category name. Follow the source code format to add a new category to your entry:

```
[[Category:American graffiti artists]]
```
Writing About Women

After you’ve added your Further Reading entry, there are other ways you can improve the writing about women on Wikipedia.

**Male is not the default**

Avoid labeling a woman as a female doctor or female politician, unless her gender is explicitly relevant. If a woman is included in a category for “American Women Poets” she should also be listed in the gender neutral “American Poets”.

**Use surnames**

After the first sentence introducing the subject, articles should refer to them by surname; the first name should only be used to distinguish between people with the same last name when others are mentioned in the article.

**Writing a strong lead**

First Woman — The first sentence of the lead paragraph should establish the subject’s accomplishments, without noting her gender. “X was the first American woman astronaut” should be “X was an American astronaut”.

**Infoboxes**

Avoid listing physical characteristics in the Infobox, as well as the subject’s spouse unless he or she is otherwise notable. If you remove information from an entry, note the change in the “Edit Summary” along with “as per WP:WAW” (e.g. Removed spouse as per WP:WAW)

**Relationships**

- Use “A is married to B” instead of “A is the wife of B.”
  
  Avoid: Jones was born in 1969 to Matthew Jones and his wife, Mary.

- If the article is linked to a man, consider going to that page to make sure there is a link back (i.e. Wikilink).

- Try to focus on a woman’s own notable roles or accomplishments before discussing her relationships.

**Language**

- Use gender neutral nouns for professions.

- Do not refer to women as girls or ladies.

- Do not refer to humans as man or mankind.

- Avoid the generic he pronoun. Use “he or she,” “him or her,” or rewrite the sentence to use the plural “their” to remove the pronoun completely.

For more information search for “WP:WAW” in the Wikipedia search bar.